

SCHEDULE 3
SERVICE REQUIREMENTS

PART 4

New Equipment Tests on Commissioning

Commissioning of New Equipment

All equipment and devices will be subject to a testing and commissioning procedure, carried out by the manufacturer in conjunction with the InfraCo Medical Engineering Department, according to accepted industry standards. This will ensure that the equipment has been supplied complete and undamaged, that it functions correctly and is safe to use.

It will be the responsibility of the manufacturer to notify and ensure new equipment is delivered, where practicable, to the ICL Medical Engineering Department prior to use with the copies of the purchasing order and suppliers delivery note.

Commissioning Procedures

- Where appropriate the New Equipment Tests on Commissioning will be carried out in accordance with the commissioning tests, procedures and strategies set out in the Provider's Construction Proposals (where relevant) and any references to the Commissioning Agent in the Provider's Construction Proposals shall be deemed to be references to the Independent Tester.
- Check appropriate equipment configuration and options delivered, in co-ordination with clinical users.
- Confirm that all required accessories, ancillary devices and instruction manuals and service manuals are available and ready for use.
- Register equipment on appropriate database.
- Check the health and safety requirements particularly as regards to manual handling and optimum heights at which medical equipment should be mounted and any radiation protection issues.
- Check utility requirements of the medical equipment to be commissioned.
- Check the network requirements and appropriately contact, the staff in IT departments.
- Check loading capability of the structure (e.g. walls, floors or medical rails) on which the medical equipment will be mounted.
- Training and development needs of clinical users.
- Preparation of procedures for handover for clinical service and training.

- Take relevant corrective action to resolve discrepancies or deficiencies.
- regularly inspect the Equipment Works in respect of the relevant Facility and witness and check on the Equipment Commissioning and the New Equipment Tests on Commissioning;
- within two (2) Working Days of the completion of the witnessing and checking of the New Equipment Tests on Commissioning in relation to the relevant Facility, the Independent Tester shall notify InfraCo, ClinCo and TCIG of any outstanding matters which are required to be attended to before the relevant Equipment Tests on Commissioning can be satisfied;
- The Independent Tester shall:
 - issue an Equipment Completion Certificate (in the form set out in the Independent Testers Appointment) for the relevant Facility, having due regard to the terms of the Project Agreement, including without limitation clause 7B1.6 of the Project Agreement, once the Independent Tester:
 - (a) is satisfied that the New Equipment Tests on Commissioning have been satisfied; and
 - (b) has received a copy of the Certificate of Readiness for the relevant Facility;
 - where there are Equipment Snagging Matters issue, on the date of issue of the relevant Equipment Completion Certificate, an Equipment Snagging Notice which shall specify the Snagging Matters together with an estimate of the time required to rectify such Equipment Snagging Matters; and
 - following the issue of an Equipment Completion Certificate for the relevant Facility, prepare a covering report which shall include, without limit, the individual test reports for all major equipment.